

HUBY CE (VC) PRIMARY SCHOOL

'Only my best will do, be kind to one another'

Policy for Marking

This policy is to ensure consistency across the school in terms of marking practice.

Aims

- To provide constructive and positive feedback in order to accelerate progress.
- To foster a sense of pride and achievement by developing confidence and independence.
- To enable children to recognise how they can improve their work.

The Headteacher will:

- Ensure consistency in marking and ensure the policy is implemented.
- Keep parents, governors and all support staff well informed.
- Support individual teachers.
- Monitor the impact of marking on raising standards.

Governors will:

- Be well informed through the leadership of the headteacher.
- Monitor effectiveness of the school's policy for marking.

Teachers will:

- Mark against learning objectives using the Writing Response and Marking Code and '2 stars and a wish' for longer pieces of writing.
- Use their professional knowledge of the child and the purpose of a piece of work to mark appropriately and sensitively, using personalised comments wherever possible.
- To mark the work with the child where ever possible.
- Use marking to inform future planning.
- Use marking to inform pupils of their next steps for learning.
- Relate marking and written comments to children's individual targets, where appropriate and provide dedicated time, known as 'Target Time' to children to enable them to correct their work and act on suggestions given. All new comments, spelling corrections etc to be completed in a different coloured pencil than the original piece of work.
- In maths, where appropriate, corrections to be marked as incorrect and children to complete corrections as a new calculation. No rubbing out of incorrect answers.
- Provide positive feedback and encouragement through the use of positive rewards.
- Individual targets to be sharply focussed and achievable within a short space of time. Targets to be reviewed regularly (3-4 weeks) and targets to be written in the child's book for the next piece of work where appropriate.
- Follow the schools handwriting policy when making written comments in the children's books.

The SENCO will:

- Aid teachers in supporting children with special educational needs and encourage positive and supportive marking which can be clearly understood.

Children will be encouraged to:

- Use marking to improve their learning.
- Respond appropriately to teachers' feedback and comments and act on them. Corrections in all subjects other than maths to be completed in a different coloured pencil.
- To complete all corrections when asked to do so, without rubbing out incorrect answers.
- Be aware of, and work towards their targets.
- Mark their own and each others' work where appropriate.

Parents will:

- Be encouraged to support the school's marking policy.