

# ***Huby CE (VC) Primary School***

## **Key Stage 2 Class Teacher Application Pack**



**Huby C of E Primary School  
Tollerton Road  
Huby  
York  
YO61 1HX**

**Telephone: 01347 810432  
www.huby.n-yorks.sch.uk  
E-mail: [admin@huby.n-yorks.sch.uk](mailto:admin@huby.n-yorks.sch.uk)**

**Closing date for applications: 12 Noon Monday 8<sup>th</sup> May 2017**



## Welcome to Huby CE (VC) Primary School

**Dear Applicant,**

Thank you for your interest in the post of **Key Stage 2** Teacher commencing 1<sup>st</sup> September 2017

This application pack contains the following:

- Application form (separate document)
- Job description
- Personal specification

We are looking for an enthusiastic experienced teacher to teach initially in Years 5 and 6 and be a valued member of the school team.

**We are looking for someone who:**

- Is an excellent practitioner with experience of teaching at Key Stage 2 and particularly, Years 5 and 6
- Is warm, friendly and approachable.
- Engages children through high quality and creative teaching.
- Is prepared to contribute to the life of the whole school.
- Has energy, determination and a sense of humour.
- Is able to lead a subject area- science would be preferable.

**We can offer:**

- Enthusiastic, happy, well motivated children who achieve high standards.
- A welcoming, caring, committed and professional staff team.
- A positive and supportive ethos.
- A pleasant working environment.
- Opportunities and support for your own continued professional development.
- A committed and supportive governing body.

The closing date for application is **Monday 8<sup>th</sup> May 2017 at 12 noon**. If you wish to receive confirmation of your application, please enclose a stamped addressed envelope.

If you have any further questions, or would like to visit the school, please contact Mrs Christine Birkinshaw or Mrs Ann Pannett, School Administrators on 01347 810432 or by email at [admin@huby.n-yorks.sch.uk](mailto:admin@huby.n-yorks.sch.uk). We are very proud of our school and I would be pleased to show you round.

Yours sincerely

Mrs Katie Booth  
Head teacher

## The School

- Huby CE (VC) Primary School is situated in the village of Huby, about 10 miles north of York.
- There are currently 89 children on roll, organised in four mixed age classes:  
The organisation of classes varies each year, depending on the size of year groups.
- The school has close links with All Hallows Parish Church in Sutton-on-the-Forest and the Methodist Church in Huby.
- The school has a very caring, supportive, family ethos and is an important part of the local community.

## Application process

**Please return your application, preferably by post, to:-**

**Mrs K Booth  
Huby C of E Primary School  
Tollerton Road  
Huby  
York  
YO61 1HX**

***Telephone: 01347 810432***

**Closing date: 12 noon, Monday 8<sup>th</sup> May 2017  
Interviews will take place on Monday 15<sup>th</sup> May 2017**

## Job Description: KS2 Class Teacher

### **MAIN SCALE TEACHER**

<b>JOB TITLE:</b>	Full Time KS2 Class Teacher.
<b>GRADE:</b>	Main Pay Scale/Upper Pay Scale (where applicable)
<b>RESPONSIBLE TO:</b>	Headteacher
<b>RESPONSIBLE FOR:</b>	Deployment of support staff allocated (where relevant)
<b>JOB PURPOSE:</b>	Promote effective learning, appropriate achievement and educational, social and personal progress of pupils in KS2, consistent with the aims of the school and the unique needs of each individual.

### **KEY RESPONSIBILITIES:**

**Ensure all safeguarding procedures and policies are adhered to**

**Develop and maintain an up-to-date knowledge and understanding of the areas of teaching and pupil support for which you are responsible.**

**Plan work, to meet the learning needs of all pupils in a consistent and effective way.**

**Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress to their full potential.**

**Monitor and evaluate the progress of pupils for whom you are responsible to set expectations and give constructive feedback.**

**Maintain appropriate records to demonstrate progress made by pupils.**

**Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate.**

**Make an active contribution to the policies and aspirations of the school.**

To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers

To fulfil all of the responsibilities and duties required by the School's policies on teaching and learning.

To achieve any performance criteria or targets arising from the School's Performance Management arrangements

## Person Specification

### **Key Duties and Responsibilities:**

#### **Knowledge and understanding:**

- Have a detailed knowledge of the relevant aspects of the National Curriculum and other statutory requirements.
- Understand progression in Key Stage 2.

#### **Planning and setting expectations:**

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the Key Stage and the children being taught.
- Set appropriate and challenging expectations for children's learning and motivation. Set clear targets for children's learning, building on prior attainment.
- Identify children who have special educational needs, and make use of advice/resources in order to give positive and targeted support. Implement and keep records on Individual Provision Maps and Individual Inclusion Passports.

#### **Teaching and managing learning:**

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep children engaged, including stimulating children's intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Have awareness of different learning styles.
- Be competent in the use of ICT to promote effective learning.
- Uphold the family ethos and set high expectations for behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

#### **Assessment and evaluation:**

- Assess how well learning objectives have been achieved and use this assessment to inform future teaching.
- Respond to and monitor children's class and homework providing constructive feedback, setting targets for progress.
- Be familiar with KS2 Statutory Assessment Tests.
- Carry out assessments in line with the school's Assessment Policy.

**Pupil Achievement:**

- Secure progress towards individual's targets.

**Relations with parents and wider community:**

- Prepare and present informative reports for parents.
- Liaise with outside agencies as necessary.
- Support the wider role of the school within in the local community.

**Managing own performance and development:**

- Take responsibility for your own professional development and keep abreast of changes within education.
- Understand your professional responsibilities in relation to school policies and practices.
- Set a good example to the children you teach in your presentation and personal conduct.
- Evaluate your own teaching critically and use this to improve your effectiveness.

**Managing and developing staff and other adults:**

- Establish effective working relationships with all staff and parents.
- Contribute to, and maintain, the team ethos within school.
- Liaise with and manage the work of others in the classroom.

**Managing resources:**

- Select and make good use of a range of learning resources which enable teaching objectives to be met and which are appropriate to the delivery of the Key Stage 2 curriculum.